

NEW HAMPSHIRE BOARD OF  
MENTAL HEALTH PRACTICE

BOARD MEETING MINUTES – May 20, 2016

Present: Richard Phelps, MSW, LICSW, H. Dayl Hufford, D.Min, LPP, Diane Vaccarello, MS, LMFT, Jane Power Kilcoyne, Ed.D, Public Member and Kathleen Skinner Shulman, Ed.D., Public Member.

Not present: Alan Goodman, Ph.D., LCMHC

The meeting was called to order at 9:00 a.m. by Richard Phelps, LICSW, Board Chair

Draft minutes of the April 15, 2016 meeting were reviewed by the Board. Motion was made by Kathleen Skinner Shulman and seconded by Diane Vaccarello to approve the minutes as recorded.

Vote: For: RP, DV, KSS, DH, JPK  
Opposed: 0  
Recused: 0

**I. CORRESPONDENCE**

- A. Gibbs, Celia, LCMHC – The Board reviewed the letter it sent to Ms. Gibbs after the April 15, 2016 meeting which stated that it would issue a declaratory ruling on NH Administrative Rule Mhp 301.02 (c)(9). This was incorrect. Motion was made by Kathleen Skinner Shulman and seconded by Diane Vaccarello to send a revised letter stating that Ms. Gibbs may request a declaratory ruling to NH Administrative Rule Mhp 301.02 (c)(9) in accordance with NH Administrative Rule Mhp 212.01.

Vote: For: RP, DV, KSS, DH, JPK  
Opposed: 0  
Recused: 0

**II. RULES**

- A. Mhp 303.01 (a) and Mhp 303.02 (d)-(e) – The Board reviewed a revised Initial Proposal of Mhp 303.01 (a) and Mhp 303.02 (d)-(e). Motion was made by Jane Power Kilcoyne and seconded by Kathleen Skinner Shulman to approve it and schedule the public hearing for July 15, 2016.

Vote: For: RP, DV, KSS, DH, JPK

Opposed: 0  
Recused: 0

- B. Mhp 302.01 (a)-(c), (k) & (q) – The Board approved the certification of Mhp 302.01 (a)-(c), (k) & (q) and forwarded it to OLS to be printed.

The Board hosted a meeting with other NE Boards to discuss the matter of portability. Representatives from Massachusetts, Rhode Island and Vermont were present. A second meeting has been scheduled for September 30, 2016.

Upon the motion of Jane Power Kilcoyne and seconded by Kathleen Skinner Shulman, the Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing applications, investigations of alleged misconduct of licensees, final disciplinary action and other adjudicatory decisions, in accordance with RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, 118 N.H. 574 (1978), RSA 330-A:29, V, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

[Non-public minutes held separately]

Upon the motion of Jane Power Kilcoyne and the second of Kathleen Skinner Shulman, the Board by roll call vote, resolved to withhold the minutes of the preceding non-public session, with the exception of approved applications, responses to motions and disciplinary actions until they are served, from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

## **I. APPLICATIONS APPROVED FOR LICENSURE**

- A. Approved mental health counselors: Allen, Jaime, Brown, Sara, Ciampa, Marcelle, Lacasse, Jennifer, Lee, Stephanie, Myers, Heather and Rajan, Dixon.
- B. Approved clinical social workers: Collea, Cynthia, Cushing, Sarah, Lynch, Hillary and St.Pierre, Jennifer.
- C. Approved marriage & family therapists: MacLeay, Paige
- D. Approved pastoral psychotherapists – no applications for review this month

## **II. APPROVED CANDIDATE FOR LICENSURE: SUPERVISORY AGREEMENTS**

- A. Mental Health Counselors: Gray, Leslie, Lahaie, Annabel, McLendon, Karen, Rourke, Elizabeth (request approved), Thompson, Tammy and Santana, Andresa.
- B. Social Workers: Gelinas, Susan, Niesuchouski, James and Steinman, Leigh
- C. Marriage & Family Therapists: no agreements for review
- D. Pastoral Psychotherapists: no agreements for review

## **III. DISCIPLINARY ACTION**

- A. Robinson, Mark, LCMHC #717 – The Board approved a Voluntary Surrender with Mr. Robinson.

Meeting was adjourned at 2 PM

Next meeting is scheduled for June 17, 2016